

## Linn-Mar Booster Club Meeting Minutes

### August 8, 2021

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- Members in Attendance:
  - Kim Buelt, Scott Jensen, Kristen Beech, Robin Smith, Kerry Smith, Amber Mulinki, Kristen Biederman, Andy Martin, Sara Mishler, Tammy Northey, and Aimee Noehren
- Old Business May 2021 Meeting Minutes:
  - Kristen Beach made a motion to approve the May minutes as submitted. Tammy Northey gave a second and the motion passed unanimously.
- Treasurer's Report:
  - Marcie reports most groups will carry forward money from last year, since much of it went unspent from last year due to the pandemic.
  - Marcie reported that there are no grants on the balance sheet this year since all were moved to liabilities, grants will read as expenses and no grants will be on income statement. Scott explained this was the plan from last year.
- New Business:
  - Board voted on Secretary Amy Rizzio -
    - Kerry Smith made a motion to approve Amy Rizzio as new secretary, Robin Smith gave a second and the motion passed unanimously.
  - Copy Works does Sports Program -
    - Pete reported that Copy Works will create the entire printing of the Sports programs this year. With the addition of ads, the programs should generate over \$7000.
  - Membership booth for the first football game -
    - Pete announced that a table will be manned at the first football game on August 27, to accept donations for the booster club.
    - Tammy Northey volunteered to work the table on August 27.
- President's Report:
  - Pete asked for a safe to be purchased to hold event money on sight during events at the football stadium. The proposed location is inside the concession stand at the football field. Pete and Kim discussed that this is how the school handles money.
  - Pete explained that the whole cash box will be stored in the safe and that Pete will hold one key and the 2nd key will be stored in the Cashier's office at the high school.
  - On Saturday mornings Pete will count money with Sara separately and then deposit it in the bank.
- Concessions:
  - Pete showed the group the menu for concessions. Pete explained that DQ rebates \$1 a blizzard and Pepsi gives a \$3.00 rebate per case. Pete discussed how during spring and summer it was profitable to add .50 to popcorn to increase donations.
  - Pete informed the group that DQ has agreed to supply Blizzards for the first game, and has purchased advertisements in the program.

- Face Mask:
  - Pete suggested that face masks would be required for concession workers. This was agreed upon by the group.
  
- Membership:
  - Scott explained that 2100 mailings were sent out for all 6th-12th grade families.
  - Pete mentioned that the website will be updated to donate online. Scott explained that 60% of membership comes from online and 40% from mail in.
  - Scott mentioned that around \$3000 is received from clothing sales.
  
- Jr. High events:
  - Kerry and Amber discuss that all fall jr high events are slated to happen.
  
- Photos:
  - Kerry and Amber discussed that Reads Photography will do all photos.
  - Kerry and Amber will give all proceeds from photo sales to Sara. Sara will count proceeds as well as Kerry and Amber before depositing.
  - It was discussed that Reads quality was appreciated and that Reads also gives a rebate for choosing their services. Kerry mentioned that Reads is covering the cost of flyers and window emblems.
  
- Volunteer Coordinator:
  - Aimee Noehren agreed to attend the upcoming coaches meeting with Pete to explain how parent representatives work for the booster club. Aimee explained that every group that Booster Club allocates money to, needs a parent representative or coach to volunteer time at the concession stand.
    - Aimee Noehren will create a sign up link for groups to work the concession stand. Pete agreed to also talk to coaches and parent groups about working the concession stands.
    - Pete and Aimee agreed to discuss photos with parent groups and coaches at the meeting.
    - It was discussed that Boosters could make and hang signs at events to discuss the role of the Booster Club more at the school and events.
    - Aimee Noehren agreed to supervise the concessions during the first football scrimmage on August 20.
  
- Purchase of Safe:
  - Pete proposed allocating funds to purchase a safe to hold money in the concession stand.
  - Tammy Northey made a motion to purchase the safe, Aimee Noehren gave a second and the purchase was approved unanimously.
  
- Kim Buel:
  - Kim reported that the fine Arts Directors understand there was not much revenue from last year due to the pandemic, and did not spend much of their funds.
  - Kim explained that the state has allocated extra Covid funds to schools in case the money is needed for activities and is not there. Kim said we would work closely with JT Anderson to secure needed funds for different activities based on need.
  
- Academics/Social Media:
  - Tammy Northey reports that Booster Club has 100 followers on social media accounts.

- Arts:
  - Kim explained that the marching band camps are starting, the show choir is starting, and there is much excitement.
  
- Homecoming Parade:
  - Tammy Northey volunteered to take the lead on the Booster Club float for the Homecoming Parade.